

Terms of Reference
Senior Consultant-Public Health Planning and Evidence (HQ-RRC-NE)

Name of Division	Public Health Planning & Evidence RRCNE HQ
Reporting to	Director, RRC-NE, Guwahati, Assam
Name of Position	Senior Consultant, Public Health Planning and Evidence
Number of position	One
Location	RRCNE, Guwahati

NHSRC is seeking applications from eligible candidates for the position of Senior Consultant, Public Health Planning and Evidences for its branch office – Regional Resource Centre for North Eastern States (RRC-NE) at Guwahati, Assam.

1. Background

National Health Mission (NHM) is the umbrella programme of the Ministry of Health & Family Welfare, Govt. Of India to provide universal access to equitable, affordable and quality health care which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance.

2. Objective

As Senior Consultant, Public Health Planning & Evidences at regional level, the objective is to build capacities for technical assistance and programme management in public health at State level for implementation of NHM activities.

3. Scope of Work

Key Responsibilities

- Situational Analysis on various aspects of the Health Sector.
- Facilitate development and implementation of proposals/strategies derived from the situational analysis.
- Assisting the States in building capacities for technical assistance and decentralized programme management in public health.
- Facilitate the States in transforming District Hospital in to a knowledge hub vis-a-vis other activities under Model Health District.
- Facilitate implementation of National Health Mission including preparation and appraisal of District & State Health plans.
- Assisting states in the development of policy and in choice as relates to public health.
- Provide such technical assistance for implementation of the NHM and its goals in centre and in States MoUs as may be agreed upon from time to time.
- Undertake such other assignments, which may be assigned by from time to time.

4. Output

Timely accomplishment of task and responsibilities and regular reporting to the Director, RRCNE at the end of every month

5. Qualifications and experience

- A Medical graduate (MBBS) with Post graduate degree/diploma in Public Health Management / Preventive & Social Medicine/Hospital Health Care Management or any postgraduate medical qualification with minimum of 7 (Seven) years of post qualification work experience in the field of public health.
- Experience in working for reform health systems and management of change in health sector.

- Computer proficiency with high level of familiarity with data base management programme and commonly used packages like MS Word, Excel, Power Point etc.
- Excellent communication and presentation skills and analytical abilities, excellent oral and written communication skills in English and Hindi with working knowledge of one or more language of North East
- Have the skills to build a team and mentor young professionals into competence in providing technical assistance for health sector reform.

6. Travel and subsistence

The Senior Consultant should be ready to travel extensively to State/District/Block/village levels. All travels must be authorized in advance by Director, RRCNE. The Senior Consultant shall be reimbursed for travel as per NHSRC rules.

7. Reporting Requirements

The Senior Consultant will submit monthly updated report to the Director, RRCNE

8. Workstation :

The workstation of Senior Consultant is at RRC,NE, Guwahati. However, he/she may be required to relocate at any of the stations in any NE States on requirement of organization.

9. Consultancy Period

Initially, it will be for a period of one year. The first 3 months will be on probation, subject to satisfactory performance, the consultancy will continue for the full one year. The consultancy can be terminated by either part giving a notice of one month in writing.

The validity of the contract beyond 31st March, 2019 is subject to continuation of NHM/NHSRC/RRC-NE beyond 31st March, 2019. In case NHSRC/RRC, NE does not continue beyond 31st March, 2019, the contract shall be treated as withdrawn.

10. Remuneration

Between Rs. 99,000/- to Rs. 1,43,000/- per month*

**Fee offered within the band will be commensurate qualification and experience*

Senior Consultant shall not be entitled to any other benefits, payments, subsidy, compensation or pension, except as expressly provided in the consultancy agreement. The senior consultant shall not be exempt from taxation and shall not be entitled to reimbursement of any taxes which may be levied as per existing rules on the remuneration received.

Age Limit: Not above 50 years.

How to apply:

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to rrcne.recruitment@gmail.com by **7th February 2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.