

**Terms of Reference**  
**Senior Consultant-Care, Support and Treatment (NVHCP)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare (MoHFW) is seeking resumes from qualified candidates for the above mentioned post purely on contractual basis.

**Roles and Responsibilities**

- **Provide technical assistance** for implementation of the 'National Viral Hepatitis Control Program' and its goals at centre, and in states, as may be agreed upon from time to time.
- **Ensure implementation of Standard Operating procedures**, Biomedical-Waste Management and Bio-safety guidelines and implementation of care, support and treatment as per the guidelines at all levels under the initiative.
- **Reviewing of the latest advancements** in treatment and management of viral Hepatitis.
- **Supervise** through on site visits and provide technical support for strengthening of state and District Laboratories under the initiative.
- **Ensure timely submission of reports** on laboratory tests carried out in state and district laboratories to the NVHMU
- **Regular monitoring** of the functioning of District Laboratories and State referral lab network under the initiative and coordinate with IDSP for the same;
- **Willingness to travel to states & districts** to provide technical assistance & ability to work on different assignments simultaneously to meet the timelines for assignments.
- **Participate in epidemic/outbreak investigation** as member of Rapid Response Team (RRT) for viral hepatitis as and when required and provide the required support.
- **Undertake review of literature** and stay up-to-date on current trends in care support and treatment with regard to the initiative for prevention and control of viral hepatitis.
- **Collect and analyse state and national data** on components of the initiative on regular basis.
- **Responsible for Program Implementation Plan** of States (PIP) state PIP- through coordinating and incorporating inputs for the initiative.
- **Budgeting and financial planning** for the program
- **Building capacities at district and state level** under the initiative.
- Develop **study / evaluation protocols/ guidelines** and undertake and/or guide research studies as needed.

Undertake other assignments, which may be assigned from time to time by the Reporting Authority.

**Eligibility Criteria:**

**I. Essential Qualifications**

MBBS recognized by Medical Council of India (MCI) with post-graduation in Medicine/Pediatrics

**II. Essential Experience**

At least 3 years relevant experience post postgraduate qualifications in medicine or pediatrics or in implementation/ service delivery for a National Program

### **Other Desirable Skills**

- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
- Ability to work in a multi-disciplinary team environment.
- Experience in operationalizing health program at field level

Formal educational qualification, experience and age could be relaxed when there is a published work of high quality or whenever there is work experience of specific relevance.

**Age Limit:** Up to 45 years as on last date for receiving application according to the advertisement.

**Remuneration:** Rs 90,000-1,30,000/- (Ninety thousand to one lakh thirty thousand only)

**To Apply:** Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [ncdc.mohfw@gmail.com](mailto:ncdc.mohfw@gmail.com) by **23-Nov-2018**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.