**Terms of Reference**

**Consultant – Human Resource for Health (HQ RRC-NE)**

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| Name of Division | Human Resource for Health, RRCNE HQ |
| Reporting to | Director, RRC-NE, Guwahati, Assam |
| Name of Position | Consultant, Human Resource for Health |
| Number of position | One |
| Location | RRCNE, Guwahati |

The National Health Systems Resource Centre (NHSRC) was established as part of the National Health Mission (NHM).  It is an autonomous, registered society intended to provide technical assistance, implementation support and capacity building for health systems strengthening to states.

NHSRC is seeking applications from eligible candidates for the position of Consultant, Human Resource for Health for its branch office – Regional Resource Centre for North Eastern States (RRC-NE) at Guwahati, Assam.

**Roles & Responsibilities:**

* Systematic collection, documentation, analysis and presentation of information regarding human resources for health, health systems and health needs including inputs for key decision makers.
* Analysis/review of data from HMIS and other health sources & its use for decision makers and the support to states and districts.
* Building capacities at district and state level for making state and district human resources for health plans and for review & improving the plans, using both epidemiological and HMIS inputs and support on budgeting and financial planning as required.
* Provide Technical Assistance to the states in rolling out of Bridge course for AYUSH practitioners and nurses
* Provide Technical Assistance in areas related to health systems strengthening and Human Resources for Health
* Undertake other assignments, which may be assigned from time to time by the Reporting Officer.

**Eligibility:**

* MBBS with Post Graduation or higher qualification in Public health, Community health, Preventive & Social Medicine with one year of post qualification experience. Non-MBBS candidates with a post-graduate qualification in public health, social sciences or a related field and with two years of Post Qualification work experience are also eligible to apply.
* Published work in the area of human resources for health, health systems or public health. (Desirable)
* Work experience/Competence in the area of Human Resources for Health or Health Systems Strengthening would be an advantage.(Desirable)
* Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
* Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English.
* Demonstrated ability to work in a multi-disciplinary team environment.
* Demonstrated experience in operationalizing health programme at field level / working in strengthening of district level health systems would be an advantage.
* Willingness to travel to states & districts to provide technical assistance & ability to work on different assignments simultaneously to meet the timelines for assignments.
* For some tasks specific technical skills or part experience in some specific areas is desirable – these include Evaluation Techniques & Study Designs, Policy Development Work, data review, report writing etc.
* Formal educational qualification and experience could be relaxed when there is published quality work or work experience of specific relevance.

**Age:**  Upto 40 years  (as on last date of receiving of applications)

**Remuneration Range:** Between Rs. 40,000/- to Rs. 90,000/- per month

**Location**: Guwahati with Willingness to travel to states and districts

**How to Apply:**

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to **rrcne.recruitment@gmail.com** by **4 p.m. on 3-Sep-2017.** Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted