

Terms of Reference

Senior Consultant – Public Health Administration, National Health Systems Resource Centre

National Health Systems Resource Centre (NHSRC) is an autonomous body set up in 2006, under National Rural Health Mission (NRHM), now National Health Mission (NHM), of Ministry of Health and Family Welfare (MoHFW), the Government of India (GOI). Its mandate is to assist in policy, planning and strategy development at the central level and in provision and mobilization of technical support to the states to implement the policies and programs and in capacity building.

Public Health Administration Division (PHA) works under the broader framework of governance, management and health systems strengthening, with the objective of improving the availability of and accessibility to good quality secondary care public health services; and supporting primary care in the communities. It works on development of national public health policies/plans /programs and assists states and districts in implementation, through capacity development, supportive supervision and monitoring. It also informs the national policies and programs with the experiences gained from working at the grassroots.

Some of the substantive areas of work of the PHA Division include:

- **Model Health Districts Initiative** – the Division works with selected Districts to ensure provision of assured services to achieve the outcome of reducing the OOPe and improved overall health indicators of the district for various programs. Under the initiative, the Division provides technical support to identified District Hospital, SDH, and a chain of CHC, PHC and SC for provision of assured health services, particularly critical care services. Health facilities that comply with infrastructural, HR, quality and health systems requirements and optimally implement the health programs under NHM, qualify as ‘Model Health Districts’ and in turn serve as models for replication by other districts and states.
- **Decentralised Health Action Planning (DHAP)** – In this bottom up approach to planning, the Division works extensively with States and Districts to build their capacity to develop district health plans with focus on local public health needs and other relevant issues.
- **Indian Public Health Standards (IPHS)** – The Division is in the process of updating and revising the IPHS by aligning it with recent program initiatives.
- **Strengthening provision of Secondary Care** – The Division provides technical support to strengthen secondary care health facilities in terms of infrastructural requirements and technical protocols and for developing District Hospitals as ‘Knowledge Hubs’ by provision of DNB/CPS, nursing and paramedical courses. It also supports the states in developing prospective plan for district hospitals.
- **National Urban Health Mission (NUHM)** – The Division works with relevant stakeholders in strengthening capacity of states in rolling out implementation of NUHM and also carries out supportive supervision and monitoring of various urban health activities.
- **Public Health Cadre** – Division is supporting MoHFW in creating public health cadre within the existing health structure of the states.

- The Division seeks to improve accountability by implementing grievance redressal mechanisms and maternal and child death reviews at state and district levels

The PHA Division is looking for young and dynamic public health professionals who are motivated to undertake public health services. The applicant must be proactive and self-accountable with a strong work ethic and ability to work with minimum supervision and deliver within tight deadlines.

The applicant should be passionate about strengthening public health services with a vision of making good quality public health care services available and accessible to the most underserved and marginalised populations; and must have the zeal to continuously and strategically work towards realisation of that vision.

The selected candidate will have the unparalleled opportunity to work at a dynamic platform with the States and Districts and other stakeholders. The work will provide an enriching experience in understanding the public health challenges at various levels and developing and implementing strategies for problem solving.

Senior Consultant, PHA Division, NHSRC

NHSRC seeks to recruit a Senior Consultant purely on contractual basis to extend her/his support to the PHA division of NHSRC. The Senior Consultant will work under the supervision and overall guidance of Advisor, PHA.

Qualification and Experience:

i) Essential

- Graduate degree in Medicine/Health/Public Health/Social Science
- Post-graduation or higher qualification in public health, community health, preventive & social medicine (MPH, MD Community Medicine) or social sciences
- At least 5 years of post-qualification work experience in health systems strengthening, program planning or implementation
- Demonstrated experience in operationalizing health programs at field level; working in strengthening of district level health systems
- Should have experience of: preparing and implementation of DHAP, undertaking MDR and/or CDR
- Should have a comprehensive understanding of various aspects of urban health program
- Should be able to design strategies to achieve program goals and plan activities towards the same
- Competency and experience in working on urban health issues at program or policy level, monitoring and evaluation, data analysis, public health administration and governance
- Ability to develop technical guidelines and documents on health programs
- Willingness to travel to states & districts to provide technical assistance & ability to work on different assignments simultaneously to meet tight timelines
- Demonstrated ability to work in a multi-disciplinary team environment
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, PowerPoint
- Excellent oral and written communication and presentation skills, analytical and interpersonal abilities

- Educational qualification and experience could be relaxed when there is published quality work or work experience of specific relevance.
- Maximum of 45 years of age (as on last date of receiving of application)

ii) Desirable

- MBBS from Institution recognized by MCI
- Research experience on relevant areas of public health
- Published work in the area of health systems or public health
- Prior experience on urban health programs at central level, state level or with technical support bodies
- Overall 7 years of experience in relevant field.

Roles & Responsibilities:

- Contribute to policy and planning process of NHM at the central level, and support the implementation process at the state level.
- Closely work with MoHFW and state governments, under overall guidance of the Advisor (PHA) to ensure smooth implementation of the program.
- Fix state wise targets at the beginning of the year, prepare a work plan and strive to achieve it within a defined time line.
- Lead and manage a team of consultants and junior consultants, including delegating work, ensuring timely delivery of complex tasks, and guide the team in reaching overall program goals
- Provide technical support to state health departments and Urban Local Bodies (ULBs) in program implementation
- Conduct periodic monitoring visits to review implementation progress in states, prepare reports and follow up on implementation of recommendations by the states
- Analyze and utilize data and observations from field visits, HMIS, Quarterly Progress Reports to address bottlenecks in implementation of program
- Guide states for specific program components such as vulnerability mapping, strengthening urban health facilities, conducting outreach activities etc.
- Review proposals from states to facilitate decision making by the MoHFW
- Lead and coordinate drafting of program documents and guidelines, while collaborating with the MoHFW, consulting firms and other stakeholders
- Liaise at appropriate levels with the MoHFW and other implementing partners
- Coordinate the development of Capacity Building and Orientation Material for various cadres and staff members from health department, municipal bodies and other stakeholders
- Provide specific capacity building support to states for both program and clinical staff
- Coordinating and collaborating with other divisions of NHSRC
- Undertake any other assignments of PHA division as and when entrusted by Advisor

Location: The position is New Delhi based with travel to different states and districts

Age Limit: Up to 50 years, as on the date of receiving application

Remuneration Range: Between Rs. 99,000/- to Rs. 1,43,000/- per month*

**Fee offered within the band will be commensurate qualification and experience.*

How to apply:

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to recruitment.pha.nhsrc@gmail.com by **7th February 2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.