

## Terms of Reference

### Lead Consultant – Community Processes / Comprehensive Primary Health Care in NHSRC

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM), Ministry of Health & Family Welfare, as an autonomous registered Society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. NHSRC is mandated to contribute to health policy, strategy development, national health planning, programme design and evaluation.

If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India. The position offers you an opportunity to participate in the process of strengthening health systems, improving health service delivery and enabling positive health outcomes, through hands on implementation assistance at national, state and district levels. Working with a trans disciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub district implementation, undertake knowledge translation, and enable realization of the vision of universal health coverage.

The position is specifically for the requirement of ONE, Lead Consultant - Community Processes / Comprehensive Primary Healthcare (CP-CPHC), purely on contractual basis.

#### **Roles and responsibilities:**

- Lead the team on technical assignments as per the requirement of the Community Processes- Comprehensive Primary Health Care Division to deliver on National Health Mission's current priorities including Ayushman Bharat
- Provide policy and program support for CP-CPHC as needed at both National and State level
- Draft program specific guidelines, policy briefs, and develop training materials, guidelines etc. for the programs facilitated by CP-CPHC division
- Work with programme divisions in the MoHFW in delivering the mandate of CP-CPHC division in alignment with the National Health Mission framework
- As required engage with the senior policy makers at Central level by representing the division in meetings, carrying out advocacy, presenting evidence from State field visits etc.
- Guide State Technical Counterparts in policy and programme implementation in relation to programs and projects facilitated by the CP-CPHC Division
- Gather and analyse evidence from field review visits from different states/districts to inform policy and advocate appropriate changes
- Undertake implementation and operational research and assessments for improving the programs and policies
- Mentor and support the team members, and assist the Advisor in tasks related to crafting individual responsibilities, undertaking performance appraisals and conducting team meetings.
- Prepare annual work plans and budget of the Division in coordination with the senior consultants and other team members
- Organise and oversee the operations of the CP-CPHC Division to realise optimum and timely work outputs.
- Track progress of projects, correct delays and update Advisor on regular basis
- Work across divisions with other lead/senior consultants and serve as the nodal member for cross divisional activities.
- Lead the work of the Division in the absence of the Advisor to ensure continuity and efficiency
- Undertake such other assignments, which may be assigned from time to time by the Advisor of the Division and the Executive Director

#### **Qualifications and Experience:**

- Medical/Dental/Health Science Graduate with Post Graduate qualification in Community Medicine/Public Health/Health Care Management
- Have at least 10 years of post-qualification experience in implementing and supporting large scale health care programmes in community health and primary healthcare; Experience of working in the public health system and research would be highly desirable
- Deep understanding of public health issues in India and role of various stakeholders

- Willingness to travel to states & districts to provide technical assistance & ability to work on different assignments simultaneously and beyond office hours to meet the timelines for assignments.
- Computer Skills: Proficiency in commonly used packages like MS Word, Excel, Power Point. Ability to use internet to for desk research, literature review and accessing other relevant documents.
- Essentially a team player with demonstrated ability to work in a multi-disciplinary team along with good interpersonal abilities,
- Good communication skills in English - both written and oral, presentation skills, ability to write analytical reports are all essential. Working knowledge of Hindi desirable.
- Ability to carry out the given task on his/her own or with minimal supervision

*Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.*

**Age Limit:** 50 years & below. (As on last date of receiving applications)

**Location:** New Delhi with extensive travel to states and Districts

**Consultancy Fee Band:** Rs. 1,30,000/- to Rs. 1,70,000/-

***\*Fee offered within the band will be commensurate qualification and experience***

*(Lead Consultant shall not be entitled to any other benefits, payments, subsidy, compensation or pension, except as expressly provided in the consultancy agreement. The Lead consultant shall not be exempt from taxation and shall not be entitled to reimbursement of any taxes which may be levied as per existing rules on the remuneration received)*

- Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at appropriate level.

**To Apply:** Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [recruitment.cp.nhsrc@gmail.com](mailto:recruitment.cp.nhsrc@gmail.com) **only by 29<sup>th</sup> January 2021**. Applications submitted in other formats or through other channels with an intent to influence may be a reason for rejection. Please ensure that the post applied for is clearly mentioned on the application form, without which the application form will not be accepted