



**Manoj Jhalani**

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सत्यमेव जयते

भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
निर्माण भवन, नई दिल्ली - 110011  
Government of India  
Ministry of Health & Family Welfare  
Nirman Bhavan, New Delhi - 110011

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D.O. No. 7(14)/2014- NRHM-1  
Dated the 9<sup>th</sup> June, 2016

*Dear colleague,*

At the outset, let me congratulate the State team for successfully implementing the Kayakalp initiative in District Hospital in FY 2015-16. In the current FY 2016-17, this initiative is to be rolled out in SDH/CHC and PHCs. In this regard the Ministry has already issued guidelines and clarifications. (Copy enclosed).

2. For effective roll-out of Kayakalp in CHC/SDH and PHCs in the current financial year, the State are advised to take action in a time bound manner, so as to ensure assessment of all the facilities by 1<sup>st</sup> September 2016 to enable declaration of the awards on 2<sup>nd</sup> October 2016.

3. An activity chart has been prepared which the State level and District level Award Committee may be advised to use for planning. It is requested that a copy of the duly filled activity chart may also be sent to QI division, NHSRC and Director, NHM-1, MoHFW by August, 2016. While the checklist for assessing the performance for SDH/CHC will remain same as per the guidelines, the checklist for PHC for assessing the facilities is being sent shortly

4. May I also request States to issue the instructions to ensure documentation of the process including both before and after audio -video and photographs of Kayakalp activities undertaken at DH, CHC and PHCs level. Preferred format for photographs would be JPG/JPEG. States may contact Dr. JN Srivastava, Advisor, NHSRC for any assistance required.

*With regards,*

Yours sincerely

*MJ*

(Manoj Jhalani)

To,  
Additional Chief Secretary/ I Principal Secretary (HFW)/ Health Secretary –All States/UTs

Copy to:-

- (i) Mission Director, NHM (All State/ UTs)
- (ii) ED, NHSRC
- (iii) Dr. J.N Srivastav, Advisor, NHSRC

## Status Report- KAYAKALP Award FY 2016-17

S.NO	Activity	Current Status	Timeline
A- Organisational Framework for KAYAKALP	States to constitute a State level award Committee (Applicable for States/UT's those not constituted till date) State to constitute External Assessment team( Applicable for States/UT's those have not constituted till date) All districts of the State to constitute District level award Nomination Committee (Applicable for districts those have not constituted till date) All facilities (DHs,SDHs/CHCs and PHCs) to constitute a Clear liness & Infection Control Committee (Applicable for facilities those have not constituted till date)		
B- Awareness Training	State level Awareness Workshop- for development of Road Map for FY-2016-17 and Dissemination of "KAYAKALP Guideline".(Applicable for States/UT's those have not conducted in FY 2015-16 or if required further Awareness activity)		
C- External Assessor Training	One day external Assessor Training at State level:-For "TOT" of KAYAKALP tools (Applicable for States/UT's those have not conducted in FY 2015-16 or if required further external assessor training)		
D- Improvement Training under "Swachh Bharat Abhiyan" at State Level	Two days Masters Training on "Swachh Bharat Abhiyan" for cleanliness, Infection Control and Bio Medical Waste Management.		
E- Awareness cum Internal Assessor training at all districts	One day Awareness cum Internal Assessor training for KAYAKALP tool		
F- Improvement Training under "Swachh Bharat Abhiyan" at Facility Level	Hands-on improvement training under "KAYAKALP" for Cleanliness, Infection Control and BMW at all DHs,SDHs/CHCs/PHCs		
G. Improvement Cycle of KAYAKALP	Improvement Cycle 1- Internal assessment of all DHs,SDHs/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure Improvement Cycle 2- Internal assessment of all DHs,SDHs/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure		

	Peer Assessment- Peer assessment of all DHs,SDHS/CHCs & PHCs, Identifications of Gaps, Action planning and Gap Closure		
	Improvement Cycle 3- Internal assessment of all DHs,SDHS/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure		
H. External Assessment	External Assessment of all DH's, SDH's, CHC's and PHC's score more than 70% in Peer Assessment		
	Submission of finding of external assessment to State level award committee for DH's and SDH's/CHC's		
	Submission of finding of external assessment to District level award committee for PHC's		
	State to select the best performing 1 DH's (if 10 to 25 districts), 2 DH's (if 26 to 50 districts), 3 DH's (>50 districts) and 2 SDH's /CHC's (One for smaller states less than 10 districts) and Commendation award to DH's, SDH's/CHC's (Scored more than 70% in external Assessment)		
	All districts to select the one best PHC's and Commendation award (Scored more than 70% in external assessment)		
	State to send name of winners of KAYAKALP Award (Best, Runners-up and Commendation) with a detailed report of all activities under KAYAKALP to Ministry		
I-Facilitation	Facilitation of all KAYAKALP award winners DH's, SDH's/CHCs and PHC's at State level Award Ceremony		

## Timeline for KAYAKALP Award FY 2016-17

S.NO	Activity	Responsibility	Timeline
A- Organisational Framework for KAYAKALP	<p>1. States to constitute a State level award Committee (Applicable for States/UT's those not constituted till date)</p> <p>2. State to constitute External Assessment team( Applicable for States/UT's those have not constituted till date)</p> <p>3. All districts of the State to constitute District level award Nomination Committee (Applicable for districts those have not constituted till date)</p> <p>4. All facilities (DHs,SDHs/CHCs and PHCs) to constitute a Cleanliness &amp; Infection Control Committee (Applicable for facilities those have not constituted till date)</p>	States with NHSRC Support	Till 31st Mar
B- Awareness Training	<p>State level Awareness Workshop- for development of Road Map for FY-2016-17 and Dissemination of "KAYAKALP Guideline" (Applicable for States/UT's those have not conducted in FY 2015-16 or if required further Awareness activity)</p>	States with NHSRC Support	Till 31st Apr
C- External Assessor Training	One day external Assessor Training at State level:-For "TOT" of KAYAKALP tools (Applicable for States/UT's those have not conducted in FY 2015-16 or if required further external assessor training)	States with NHSRC Support	Till 31st Apr
D- Improvement Training under "Swachh Bharat Abhiyan" at State Level	Two days Masters Training on "Swachh Bharat Abhiyan" for cleanliness, Infection Control and Bio Medical Waste Management	States with NHSRC Support	Till June 2016
E- Awareness cum Internal Assessor training at all districts	One day Awareness cum: Internal Assessor training for KAYAKALP tool	Districts with State Support	Till July 2016
F- Improvement Training under "Swachh Bharat Abhiyan" at Facility Level	Hands-on improvement training under "KAYAKALP" for Cleanliness, Infection Control and BMW at all DHs,SDHs/CHCs/PHCs	TOT trained trainers	Till 31st Aug

Improvement Cycle of Assessment	Improvement Cycle 1- Internal assessment of all DHs,SDHS/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure	Facilities with State and District Supervision	29th Feb 2016
	Improvement Cycle 2- Internal assessment of all DHs,SDHS/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure	Facilities with State and District Supervision	30th May 2016
	Peer Assessment- Peer assessment of all DHs,SDHS/CHCs & PHCs, Identifications of Gaps, Action planning and Gap Closure	Peer team with State and District Supervision	15th August 2016
	Improvement Cycle 3- Internal assessment of all DHs,SDHS/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure	Facilities with State and District Supervision	Till 30th November 2016
	External Assessment of all DH's, SDH's, CHC's and PHC's scored more than 70% in Peer Assessment	State and Districts	Till 15th Sep 2016
	Submission of finding of external assessment to State level award committee for DH's and SDH's/CHC's	State External Assessment Team	Till 20th Sep 2016
	Submission of finding of external assessment to District level award committee for PHC's	District External Assessment Team	Till 25th Sep 2016
	State to select the best two performing DH's and SDH's /CHC's(One for smaller states less than 30 districts) and Commendation award to DH's, SDH's/CHC's(Scored more than 70% in external Assessment)	State	30th Sep 2016
	All districts to select the one best PHC's and Commendation award Scored more than 70% in external assessment)	District	30th Sep 2016
	State to send name of winners of KAYAKALP Award (Best, Runner-up and Commendation) with a detailed report of all activities under KAYAKALP to Ministry	State	2nd October 2016
Facilitation of all KAYAKALP award winners DH's, SDH's/CHC's and PHC's at State level Award Ceremony	State	2nd October 2016	