

MINUTES OF MEETING

TITLE: PRE BID MEETING DESIGN AND LAYOUT OF PUBLICATIONS AND COLLATERALS INCLUDING HEALTH RELATED BOOKS, BROCHURES, POSTERS ETC.

Date: 14th June, 2018
Venue: NHSRC Theatre, Delhi.

Time: 12:00 - 13.00 Hrs

Objective: Key discussion/clarification on doubts i.r.o. Tender of ***FOR ANNUAL RATE CONTRACT FOR PUBLICATION OF TENDER NOTIFICATIONS, JOB ADVERTISEMENTS, CORRIGENDUM etc***

The Following member were present at this meeting.

VENDORS:

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| 1. Mr. Romi Mukker | M/s New Concept Information System (P) Ltd. |
| 2. Mr. JS Athikavi | M/s Micrographic (P) Ltd |
| 3. Mr. Hunshnar Khan | M/s New Concept Information System (P) Ltd. |
| 4. Ms. Rachna Gupta | M/s Gaur and Nagi Advertising. |
| 5. Mr. Jashwinder | M/s Jabro Advt. |
| 6. Mr. Rakesh | M/s Royal Press |

TEC and Administration Member.

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| 1. Dr. Padam Khanna | Sr. Consultant Knowledge Cell |
| 2. Ms. Garima Gupta | Sr. Consultant CP |
| 3. Ms. Sujata Rana | Consultant- Accts |

Points Raised by vendor	Decision from TEC.
Point No. 1 Points raised by Mr. Romi Mukker M/s New Concept Information System (P) Ltd that please clarify on content and photographs/ visuals. in point 3 of Annexure VII (Financial bid) Coffee Table Book .	It was agreed that in point 3 of Annexure VII (Financial bid) Coffee Table Book – content and photographs/ visuals will be provided by NHSRC.
Point No. 2 Points raised by Ms. Rachna Gupta of M/s Gaur and Nagi Advertising that considering the size in point 5 of Annexure VII (Financial bid) Brochures/folders read only “4 to 5 folds” instead of “from 4 to 12 panels.	It was agreed that in point 5 of Annexure VII (Financial bid) Brochures/folders – instead of “from 4 to 12 panels” amend to read as “4 to 5 folds”.
Point No. 3 Points raised by Ms. Rachna Gupta of M/s Gaur and Nagi Advertising that considering the size please remove “upto 9”X12.5” close size in the column 8 of Annexure VII (Financial bid).	It was agreed that in point 8 – Posters, the size given above should be in the column below and remove the size “Up to 9”X12.5 close size” given in the column 8 of Annexure VII (Financial bid).

Padam Khanna

Garima Gupta

Sujata Rana