

## NATIONAL HEALTH SYSTEMS RESOURCE CENTRE NIHFW CAMPUS, MUNIRKA, NEW DELHI-110067

## Minutes of Pre-Bid Meeting

## INVITATION FOR QUOTATIONS FOR SUPPLY OF CHAIRS/FURNITURES

Pre Bid Meeting: - 07/08/2018 at 1130 Hrs

**Chairperson: - Sh.Uddipan Dutta (PAO-NHSRC)** 

**NHSRC Representative** 

- 1. Mr.K.S. Prasanth -Sr.Consultant (PHA)
- 2. Mr. Subrata Patel- Consultant (HR)
- 3. Mr. Ashok Pathar- Consultant ( Accounts)
- 4. Ms. Krishna Bose PS to ED

## Contractor's Representative:-

1. Mr. Dinesh Paliwal- Durian Industries

Pre-bid Meeting held in presence of above said members and contractors representatives for "INVITATION FOR QUOTATIONS FOR SUPPLY OF CHAIRS/FURNITURES at NHSRC, NIHFW Campus, Munirka, New Delhi -110067. Conducted at The CLINIC NHSRC, Munirka, New Delhi.

The original tender document and conditions already floated on website stands modified to the extent modifications defined in below MOM & amendments enclosed and shall form part of tender document. The bidders are requested to submit the MOM & all its enclosures in original along with the tender document on due date of submission of tender. The bidders are further requested to take note of above modifications & quote their rates accordingly.

| INVITATION FOR QUOTATIONS FOR SUPPLY OF CHAIRS/FURNITURES NHSRC, NIHFW Campus, Munirka, New Delhi -110067 |                     |                         |  |                                |                           |
|---|---------------------|-------------------------|--|--------------------------------|---------------------------|
| Clari   | fication of Queries | of Bidders in pre-bid n | neeting held at 1130 Hrs on 07-Aug-2         | 018 at NHSRC, Munirka, New     |                           |
| Delhi   | İ                   |                         |  |                                |                           |
| S.no  | Description         | Reference               | As per tender document                       | Queries from bidders           | Reply from NHSRC          |
| CHA   | IRS WITH HEAD       | REST Tend               | der No. NHSRC/ADMN/2018-19/chai              | r02 QTY 31                     |                           |
| 1.  |                     | TECHNICAL               | Supplying & placing in position of           | Specification mentioned in     | Amended specification are |
|   | Specification       | SPECIFICATIONS          | office chair with headrest as per            | tender are not generalized and | as under:-                |
|   | modification in     | Attachment-I            | photograph (Or Similar Product)              | it should have ranges in       | Supply and placing in     |
|   | size ranges         | Page No-9               | make of Godrej or Durian or                  | dimensions and other           | position of 360 degree    |
|   |                     |                         | Herman Miller make 1. SEAT                   | specifications.                | revolving chair.          |
|   |                     |                         | ASSEMBLY – The seat is made up               |                                | a) The seat assembly      |
|   |                     |                         | of 1.4±0.1 cm thick – pressed                |                                | shall be made up of       |
|   |                     |                         | plywood upholstered with fabric and          |                                | 12-14mm ± 1mm             |
|   |                     |                         | molded polyurethane foam. 2.                 |                                | thick hot-pressed         |
|   |                     |                         | BACK ASSEMBLY– The back is                   |                                | plywood measured          |
|   |                     |                         | injection molded in Glass filled             |                                | and shall be              |
|   |                     |                         | Polypropylene which is upholstered           |                                | upholstered with          |
|   |                     |                         | with Mesh fabric .The back consist           |                                | fabric upholstery         |
|   |                     |                         | of adjustable Lumbar support made            |                                | covers and moulded        |
|   |                     |                         | of injection moulded Polypropylene           |                                | Polyurethane foam.        |
|   |                     |                         | having an adjustment of 5.0                  |                                | b) Density: - The Chair   |
|   |                     |                         | $\pm 0.1$ CM.Back Size : 44.5 cm(W) $\times$ |                                | seat should have          |
|   |                     |                         | 57.5cm (H).POLYURETHANE                      |                                | density of 30-            |
|   |                     |                         | FOAM– The polyurethane foam for              |                                | 40Kg/M3. The back         |
|   |                     |                         | seat is of density =                         |                                | consists of adjustable    |
|   |                     |                         | 30±2kg/m3.ARMRESTS (                         |                                | Lumbar support and        |
|   |                     |                         | AJUSTABLE) – The height                      |                                | back upholstered with     |
|   |                     |                         | adjustable armrest is made of                |                                | Mesh Fabric.              |
|   |                     |                         | Polypropylene and can be adjusted            |                                | c) Headrest:- Adjustable  |
|   |                     |                         | to $6.0 \pm 0.01$ cm height .It also has     |                                | d) MECHANISM – The        |
|   |                     |                         | swivel and To and Fro adjustment             |                                | mechanism is              |
|   |                     |                         | with moulded PU arm top. 3.                  |                                | designed with the         |
|   |                     |                         | MECHANISM – The mechanism is                 |                                | following features. •     |
|   |                     |                         | designed with the following                  |                                | 360 degree revolving      |
|   |                     |                         | features. • 360 degree revolving             |                                | type. • Centre tilts      |

|      |   |  | type. • Centre tilt syncro. • position (including upright lock) giving option of variable tilt angle to the chair. 4. HEADREST – The Headrest is made up of injection moulded Polypropylene which upholstered with foam and fabric. It has an adjustment of $3.0 \pm 0.1$ cm & its assembled over GRETA Mid back Chair. 5. PNEUMATIC HEIGHT ADJUSTMENT – The pneumatic height adjustment is chrome plated with an adjustment stroke 0f $10.0 \pm 0.3$ cm 6. PEDESTRAL ASSEMBLY – The pedestal is injection moulded Nylon and fitted with 5nos. twin wheel castors . The pedestal is $66.0 \pm 0.5$ cm P.C.D. 7. TWIN WHEEL CASTORS – The twin wheel castors are injection moulded in black Polypropylene havin g $5.0 \pm 0.01$ cm wheel Diameter. |   | syncro. • position (including upright lock) e) PEDESTRAL ASSEMBLY The pedestal is injection moulded Nylon and fitted with 5nos. twin wheel castors f) ARMRESTS (ADJUSTABLE) – The height adjustable armrest is made of Polypropylene. g) The overall dimension of chair shall be HB:- (W) 490-600 mm (D) 500-520 mm (H) 1040-1240 mm |
|------|---|--|--|---|--|
| Chai | rs High Back                              | Tender No. NHS   | RC/ADMN/2018-19/chair01  | QTY 60 No's   |  |
| 1.   | Specification modification in size ranges | TECHNICAL<br>SPECIFICATIONS<br>Attachment-I<br>Page No-9 | Supplying & placing in position of office chair with headrest as per photograph (Or similar product) make of Godrej or Durian or Herman Miller make The seat assembly shall be made up of 1.2 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded  | Specification mentioned in tender are not generalized and it should have ranges in dimensions and other specifications. | Supply and placing in position of 360 degree revolving chair.  a) The seat assembly shall be made up of 12 ± 1mm thick hotpressed plywood measured and shall be upholstered with fabric upholstery covers and moulded  |

| Polyurethane foam. The dimensions         |    | Polyurethane foam.                     |
|---|----|--|
| of seat shall be 47.0 cm. (W) x 48.0      | b) | Density: - The Chair                   |
| cm. (D). The back assembly shall be       | ,  | seat should have                       |
| made of powder coated (DFT 40-60          |    | density of 30-                         |
| microns) tubular frame of dia 2.54        |    | 40Kg/M3.                               |
| ±0.03cm. x 0.2±0.016cm thk. MS            | c) | The curved backrest                    |
| ERW tube designed with contoured          |    | frame is encased in                    |
| lumbar support for extra comfort.         |    | premium fabric mesh                    |
| The back shall be upholstered using       |    | with slighten indent                   |
| Net fabric with high tenacity yarn.       |    | for lumbar support.                    |
| The dimensions of back shall be           | d) | MECHANISM – The                        |
| 46.5 cm (W) x 74.5 cm (H). The HR         |    | mechanism is                           |
| polyurethane foam shall be moulded        |    | designed with the                      |
| with density =45+/-2 kg/m3 and            |    | following features. •                  |
| hardness load $16 \pm 2$ kgf as per       |    | 360 degree revolving                   |
| IS:7888 for 25% compression. The          |    | type. Push Back                        |
| one-piece armrests shall be injection     | e) | PEDESTRAL                              |
| moulded from black Co-Polymer             |    | ASSEMBLY The                           |
| Polypropylene. The mechanism shall        |    | pedestal is injection                  |
| be designed with 360° revolving           |    | moulded Nylon and                      |
| type, 17±2° maximum tilt m pivot at       |    | fitted with 5nos. twin                 |
| centre, Upright position locking.,        |    | wheel castors                          |
| Tilt tension adjustment. The              | f) | ARMRESTS (Fixed)                       |
| pneumatic height adjustment shall         |    | <ul> <li>The arms are fixed</li> </ul> |
| has an adjustment stroke of 11.0          |    | and provide sturdy                     |
| $\pm 0.3$ cm. The bellow shall be 3 piece |    | support and made of                    |
| telescopic type and injection             |    | Polypropylene.                         |
| moulded in Black Polypropylene.           | g) | The Overall                            |
| The pedestal shall be injection           |    | Dimensions of Chair                    |
| moulded in black 33% glass-filled         |    | shall be Seat Height -                 |
| Nylon66 and fitted with 5 nos. twin       |    | min 430 to max                         |
| wheel castors. The pedestal is 66.3       |    | 580mm, Height -                        |
| $\pm 0.5$ cm. pitch-center dia. (76.3     |    | min1030mm to max                       |
| $\pm 1.0$ cm with castors). The twin      |    | 1210mm                                 |
| wheel castors shall be injection          |    | (W) 600-680mm                          |
| moulded in Black Nylon. Overall           |    |  |

|    |                  |                              | Dimensions of Chair shall be Seat<br>Height - min 43.3 to max 54.3cm,<br>Height - min103.5 to max 114.5cm,<br>Width & Depth of Chair as<br>measured from pedestal - Width-<br>76.3 cm and Depth-76.3 cm |   |   |
|----|------------------|------------------------------|---|---|---|
| 3. | Delivery Period  | Page No.1                    | 15 Days   | Vendor Requested to increase the delivery period                                    | Request Denied by Committee.  |
| 4. | Prequalification | Page No.3 Point No-c         | Reports on financial standing of the Bidder such as profit & Loss statements and auditor's report for the last 3 years i.e 2014-15, 2015-16 & 2016-17 in the format attached                            |   | To be read as :- Reports on financial standing of the Bidder such as profit & Loss statements and auditor's report for the last 3 years i.e 2014-15, 2015-16 & 2016-17  |
| 5  | Warranty Period  | Clause No-12.2 Page<br>No-16 | There is warranty of product for 24 Months  | Committee desires to add extended comprehensive warranty from supplier/Manufacturer | The vendors are requested to quote the rate for extended warranty of two years in addition to warranty period mentioned in tender. The rates for extended comprehensive warranty to be given in separate sealed bid for two years mentioning the taxes etc. |

Mr.K.S. Prasanth Sr.Consultant- PHA Mr.Subrata Patel Consultant- HR Mr.Ashok Pathar Consultant- Accounts Ms. Krishna Bose PS to ED