

Terms of Reference

Junior Consultant / Consultant – Public Health Administration,

National Health Systems Resource Centre (NHSRC) is an autonomous body set up in 2006, under National Rural Health Mission (NRHM), now National Health Mission (NHM), of Ministry of Health and Family Welfare (MoHFW), the Government of India (GOI). Its mandate is to assist in policy, planning and strategy development at the central level and in provision and mobilization of technical support to the states to implement the policies and programs and in capacity building.

If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India. The position offers you an opportunity to participate in the process of strengthening health systems, improving health service delivery and enabling positive health outcomes, through hands on implementation assistance at national, state and district levels. Working with a trans disciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub district implementation, undertake knowledge translation, and enable realization of the vision of universal health coverage.

Public Health Administration Division (PHA) works under the broader framework of governance, management and health systems strengthening, with the objective of improving the availability of and accessibility to good quality secondary care public health services; and supporting primary care in the communities. It works on development of national public health policies/plans /programs and assists states and districts in implementation, through capacity development, supportive supervision and monitoring. It also informs the national policies and programs with the experiences gained from working at the grassroots.

Some of the substantive areas of work of the PHA Division include:

- **Model Health Districts Initiative** – the Division works with selected Districts to ensure provision of assured services to achieve the outcome of reducing the OOPE and improved overall health indicators of the district for various programs. Under the initiative, the Division provides technical support to identified District Hospital, SDH, and a chain of CHC, PHC and SC for provision of assured health services, particularly critical care services. Health facilities that comply with infrastructural, HR, quality and health systems requirements and optimally implement the health programs under NHM, qualify as ‘Model Health Districts’ and in turn serve as models for replication by other districts and states.
- **Decentralised Health Action Planning (DHAP)** – In this bottom up approach to planning, the Division works extensively with States and Districts to build their capacity to develop district health plans with focus on local public health needs and other relevant issues.
- **Indian Public Health Standards (IPHS)** – supporting Implementation of Indian Public Health Standards.
- **Strengthening provision of Secondary Care** – The Division provides technical support to strengthen secondary care health facilities in terms of infrastructural requirements and technical protocols and for developing District Hospitals as ‘Knowledge Hubs’ by provision of DNB/CPS, nursing and paramedical courses. It also supports the states in developing prospective plan for district hospitals.
- **National Urban Health Mission (NUHM)** – The Division works with relevant stakeholders in strengthening capacity of states in rolling out implementation of NUHM and also carries out supportive supervision and monitoring of various urban health activities.

- **Public Health Cadre** – Division is supporting MoHFW in creating public health cadre within the existing health structure of the states.
- **Legal Framework of Health** – supporting Centre/State governments in drafting health legislations, and also responding to public health legal questions.
- The Division seeks to improve accountability by implementing grievance redressal mechanisms and maternal and child death reviews at state and district levels

The PHA Division is looking for young and dynamic public health professionals who are motivated to undertake public health services. The applicant must be proactive and self-accountable with a strong work ethic and ability to work with minimum supervision and deliver within tight deadlines.

The applicant should be passionate about strengthening public health services with a vision of making good quality public health care services available and accessible to the most underserved and marginalised populations; and must have the zeal to continuously and strategically work towards realisation of that vision.

The selected candidate will have the unparalleled opportunity to work at a dynamic platform with the States and Districts and other stakeholders. The work will provide an enriching experience in understanding the public health challenges at various levels and developing and implementing strategies for problem solving.

Junior Consultant / Consultant, PHA Division, NHSRC

NHSRC seeks to recruit a Consultant purely on contractual basis to extend his or her support to the PHA division of NHSRC. The Consultant will work under the supervision of Senior Consultant-PHA, and under the overall guidance of Advisor, PHA.

Qualification and Experience:

i) Essential

- Undergraduate degree in Medicine/Health/Public Health/Nursing/Social Science/Allied Health areas
- Post-graduation or higher qualification in public health, community health, preventive & social medicine (MPH, MD Community Medicine)
- At least 1-year of post PG experience especially in core public health domains like maternal and child health/ NRHM/ NHPs/ RMNCH+A/ health planning/ Health policy and advocacy/ Public Health system strengthening or Health Care Management for Junior Consultant and;
- At least 2 years of post PG work experience especially in core public health domains like maternal and child health/ NRHM/ NHPs/ RMNCH+A/ health planning/ Health policy and advocacy/ Public Health system strengthening or Health Care Management for Consultant
- Demonstrated experience in operationalizing health programs at field level; working in strengthening of state, district, block level health systems
- Competency and experience in working on NHM programs at program/policy level, monitoring and evaluation, data analysis, public health administration, governance
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, PowerPoint
- Vibrant, dynamic and highly motivated with a sense of initiative and ownership, and ready to take any responsibility assigned as a part of the team
- Ability to produce high quality written work, with great attention to detail, within tight deadlines

- Passionate about working on health systems issues, particularly for the poor and vulnerable population, and keen on working on policy at national level, with a problem-solving approach
- Demonstrated ability to work in a multi-disciplinary team environment
- Educational qualification and experience could be relaxed for exceptional candidates

ii) Desirable

- MBBS from Institute recognized by MCI.
- Candidates working for similar programs or activities either at central (or) state level will be preferred.
- Research experience on relevant areas of public health
- Published work in the area of health systems or public health
- Candidates with prior experience on health systems strengthening at central level, state level or with technical support bodies will be preferred.

Roles & Responsibilities

- Provide technical and handholding support to states for specific programs like Model Health Districts (MHD), Maternal Death Surveillance and Response (MDSR), Child Death Review (CDR), District Hospital Strengthening, Grievance Redressal & Health Help line (GR & HL), Supportive Supervision (SS), Indian Public Health Standards (IPHS) etc.
- Undertake periodic monitoring visits to review implementation progress in states, prepare reports and follow up on implementation of recommendations by the states
- Coordinate drafting of program documents and guidelines and other capacity building materials for various cadres and staff working in health
- Analyze and utilize data and observations from field visits, HMIS and other data sources, Quarterly Progress Reports to address bottlenecks in implementation
- Support the Division in organization of national, regional and state level workshops and consultations for orienting States on specific technical areas
- Appraise PIP proposals from states to facilitate decision making by the MoHFW
- Liaise with implementing partners / development partners at the Centre or State level
- Coordinating and collaborating with other divisions of NHSRC
- Undertake any other assignments of PHA division as and when entrusted by Advisor

Location: The position is New Delhi based with travel to different states and districts

Age limit: For Junior Consultant – upto 30 years and for Consultant – upto 40 years of age (as on last date of receiving of applications).

Remuneration Range: Between Rs. 44,000/- to Rs. 99,000/- per month*

**Fee offered within the band will be commensurate qualification and experience.*

How to apply:

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to recruitment.pha.nhsrc@gmail.com by **19th December 2019**. Application submitted in other format will not be accepted. Please ensure that the post applied for is clearly mentioned on the application form, without which the application form will not be accepted.