

**National Health Systems Resource Centre NIHFW Campus, Baba Gang Nath Marg,  
Munirka New Delhi – 110067**

**Objective:** Inviting Expressions of Interest (EoI) for empaneling (1) Individual Consultants and (2) Organizations (public, private and not-for-profit) for (a) conducting high quality studies, reviews, rapid assessments, evaluations and operational research (b) training & capacity building and (c) providing support with specialist public health assignments.

1. NHSRC is seeking expressions of interest from (1) Qualified and Experienced public health professionals and (2) Public, Private and Not-for-Profit organizations (including academic institutions and reputed NGOs) for empanelment to conduct high quality studies/research, facilitate training/capacity building and undertake projects in key areas of public health.
2. The broad areas of work and capacity building include the following:

(i) Community Processes	issues)
(ii) Public Health Planning	(x) Health Technology
(iii) Health Informatics	Assessments
(iv) Quality in health systems	(xi) Organization of primary and
(v) Human Resources for Health	secondary health care
(vi) Healthcare Financing	services
(including Health Accounts,	(xii) Urban Health
Insurance & Expenditure	(xiii) Health Governance and
Analysis)	Management
(vii) Public Private Partnerships	(xiv) Health Communication and
(PPP)	Behaviour Change
(viii) Procurement and contracting	
(ix) Public Health Administration	
(including regulatory/legal	
3. Eligibility: Individual consultants and organizations should submit documentation to determine eligibility criteria:
  - (i) Proof of educational qualification(s) and a proven track record of relevant experience.
  - (ii) Provide at least three examples of work in the health sector (e.g. publications, reports) undertaken by the individual/organization in the last five years.
  - (iii) Individuals/organizations will be required to indicate areas of work based on topics in Box 1 in which they have subject matter expertise.
  - (iv) Organizations will need to submit
    - (a) A list of relevant faculty with CVs (3-5 staff members with the relevant qualifications and public health experience)..
    - (b) A track record of public health related work for at least three years (e.g. relevant reports and documents)
    - (c) Proven organizational capacity to conduct public health research, where appropriate
    - (d) List of areas from point 2 above in which they have subject matter expertise.
  - (v) Organizations will also be required to provide details of their Registration along with a copy of their service tax registration, latest return of service tax, PAN card and the last three years IT return.

4. Screening and empanelment: A committee constituted by NHSRC will screen and empanel consultants/organizations, which will be displayed on the website.
5. Modalities:
  - (i) Individuals/organizations meeting the technical requirements and eligibility criteria will be empaneled for two years in the first instance. Further extensions will be considered based on fulfilling the eligibility criteria and satisfactory completion of assignments.
  - (ii) Detailed Terms of Reference will be provided for individual assignments on a case by case basis.
  - (iii) The consultancy fees for individual assignments will be determined using NHSRC norms.
  - (iv) NHSRC reserves the right to seek financial bids for specific projects/assignments, if needed.
  - (v) Collaboration with individual external consultants will take the form of specific task assignments awarded through contracts.
  - (vi) Collaborations with organizations can be of two types:
    - (a) Specific task based contracts: where the same guidelines as for individual consultants apply.
    - (b) Strategic Partnerships with an MOU: where there is a long term understanding of collaboration and work alignment to meet common objectives. This could include circumstances where agreed outputs are required in a recurrent and/ or periodic basis or where there are a number of related short term tasks requiring completion.

How to apply? Applications will be accepted on a rolling basis.

- (i) Interested individual external consultants should fill in **Form A** (along with their most recent CV) and e-mail their application to NHSRC at [nhsrc.india@gmail.com](mailto:nhsrc.india@gmail.com) with the following subject header “EoI for empanelment as an individual”.
- (ii) Interested external organizations should fill in **Form B** (along with the most recent CVs for 3-5 relevant staff members) and e-mail their application to NHSRC at [nhsrc.india@gmail.com](mailto:nhsrc.india@gmail.com) with the following subject header “EoI for empanelment as an organization”.

